

GOVERNMENT OF JAMMU & KASHMIR
OFFICE OF THE ADVOCATE GENERAL

[High Court Complex, Janipur Jammu, 180007 [Nov-April] /High Court Complex, Srinagar, 190009 [May-Oct]
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Subject:- Court-wise work distribution amongst Legal Assistants and Junior Legal Assistants.

Order No.- 136-AG of 2024

Dated: 13.09.2024

In order to overcome and avoid day-to-day difficulties arising on account of lack of communication between Record keepers and the concerned Law Officers of Srinagar Wing of the Hon'ble High court, and for smooth and effective working of the Office, it has been deemed proper to allocate court wise work amongst Legal Assistants and Junior Legal Assistants. The duties and functions amongst Legal Assistants and Junior Legal Assistants, is hereby ordered accordingly as under:

S.No.	Name of the Officials	Court No.
1.	Ms. Tamkeen Bhat, LA	Court No.1
2.	Mr. Irfan Nabi Sofi, LA	Court No.2
3.	Mr. Waseem Rasool Dar, LA	Court No.5
4.	Mr. Umar Javed Magray, JLA	Court No.6
5.	Mr. Toyub Mohd. Burhan-u-Zaman, JLA	Court No.7
6.	Ms. Hishma Gowhar, JLA	Court No.12

The Legal Assistants/ Junior Legal Assistants shall arrange and prepare brief notes of cases listed in respective courts for coordinating with the respective Law Officers and departmental Parokars shall render assistance to these Legal Assistants/ Junior Legal Assistants.

The above assignment of duties is in addition to the duties already performed by the concerned officials.


In the event any court(s) is non-functional on a given day, the respective officials assigned to that court shall take over the duties of other court(s) in terms of seniority.

In addition to above, **Ms. Shehla Bashir Rawa, Legal Assistant** shall handle duties of the additional functional court(s) and **Mr. Umar Rashid Bhat, Junior Legal Assistant** presently attached with learned Advocate General also shall perform duties in case of additional court(s) are operational.

Further modalities in effective implementation of this arrangement/guidelines shall follow in due course of time.

This arrangement shall come into effect from 18-09-2024.

By order.


(Laxmi Kant) 13/09/2024

Administrative Officer,

with Advocate General, J&K

Dated: 13.09.2024

No.AGJK-Adm0Cord/19/2022-02/ 878-79

Copy to the:

1. Private Secretary to Ld. Advocate General, J&K.
2. Mr./Ms. _____ LA/JLA for compliance.